



# Regina Sailing Club

## Minutes of Club Directors Meeting

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Time: 7:30 pm  
Date: **Wednesday May 14, 2014**  
Location: 1000 McDonald St @ 4<sup>th</sup> Avenue, Regina.

Present: Sandy Lauder, Dave Ramnaraine, Francis Wallace, Kevin Marpole, Steve Weild, Jamie Ingram  
Regrets: Regrets: Ric Witham, Jim Goldie

### Motions & Actions

**8:16 pm quorum achieved and meeting called to order .**

1) ***Welcome & Opening remarks***

Meeting chaired by Sandy Lauder, Vice Commodore.

An unusual combination of holidays and work obligations delayed the start of the meeting. Hopefully we will be able to assemble a quorum (5 Directors out of 8) on a timely basis at future meetings to effectively conduct club business on behalf of members.

2) ***Approval of Agenda***

Resolution for minute taking - Sandy

Francis / Dave / C

3) ***Approval of Minutes from previous meetings:***

- a) Minutes of meeting from February xx, 2014
- b) Minutes of meeting from March xx, 2014
- c) Minutes of meeting from April xx, 2014

Steve/Dave / C

Francis/Jamie/C

Francis/Dave/C

**d) Matters arising:**

All outstanding matters to be addressed in this meeting agenda.

4) ***New Business:***

- a) Director Reports/Updates - there were none

b) **Program responsibilities of Directors during 2014:**

Discussion to be continued upon return of Commodore Ric

**Ric/All Directors**

c) **2014 Schedule of Events - review:**

- i) Sandy referred to recent contact with Mike Haseltine - further opportunities for "sanctioning of activities" may be possible.
- ii) Ongoing process to review and update List of Activities to be sanctioned by SSCA. (ie: "Activities" not "Events")

**All Directors**

**All Directors**

**d) Preparations for club opening and "working bee"**

- i) Commodore's draft list reviewed

- ii) **Assignments made (see attached table)** **All Directors**
- iii) **2014 Membership Fees and forms:**
- (1) M/ship applications, MSS Info, Sign-in Binder, receipt book, Rowans Ravine info & sign-up sheet. **Sandy**
- (2) Create a separate Binder for recording Voluntary Work Contributions **Kevin**
- e) **Rowans Ravine Cruise**
- One cabin or camping site and three slips to be reserved** **Francis/Dave/C**  
 (No cabin reservation cancellations available as yet!) **Dave**
- In recent years, late cancellations by skippers or crew has resulted in frustration and personal cost to the coordinators. For 2014, individual skippers and crew will be responsible for their own arrangements. Sandy & Dave will, if requested, assist in the assembly of crews and transportation arrangements. Camping and contact information to be circulated. **All Club Members**
- Sandy**
- Dave**
- f) **LML Nav. Chart update:** This project is back on track following further research to identify the magnetic declination for RSC club site and delays from the privatization of ISC. This resulted in acquisition of new software by ISC necessitating a re-start of the project. Expectation of a product by mid June. Please review attached section of chart - comments / suggestions appreciated, sooner the better so we can go to print) **Sandy**
- All Directors**
- g) **PCOC** - Jamie & Dan Ingram now looking at an on-water event for club members on Sunday July 20. Details at June BOD meeting. **Jamie**
- h) **Officer Of the Day(OOD)** requirements for Sundays during July, August & possibly early September will be finalized at the June meeting. For each Sunday the OOD will be named, with contact telephone number (cell if possible) and printed out on the club schedule to be affixed to the Notice Board and posted to the club website. **All Directors**
- Jamie**
- Website:** The importance of keeping the website up to date for the convenience of members during the active sailing season was noted. **Steve**
- i) **Membership for a Day:** This option provides a method to provide "liability coverage" to **club visitors** at a sanctioned activity. Consideration of this option to be discussed at the June meeting. (EG: WOWSC have approved a policy of charging \$2:00/day for up to two days. More than 2 days requires a full club membership. RSC may wish consider a variant of this approach). **All Directors**
- j) **Boat Ramp Passes:** Traditionally, club members have been regarded as "rate payers" by virtue of the annual lease payment (perhaps reinforced by contribution to the Village Insurance

annual premium!). Continuance of this understanding is important as there have been significant annual increases in ramp fees in recent years. Further, it should be made clear to any student gate keeper that club members are not subject to the "non resident" component of the ramp fee.

**Ric/Sandy**

Also, we require clarification from the Village Office re whether a new electronic pass system is being implemented & if so, how it will operate and affect club members

5) **Any Other Business (AOB)**

a) **Wascana Short Course Regatta** Sat/Sun May 17/18. Mark Lammens (SK) and Brigitte (MB) as PROs. Good if RSC members could drop by and show support.

**All Members**

b) **Lumsden Beach Bible Camp - Outdoor Adventure Camp.** Request for a 1/2 -1 day "Sailing Intro" session for youth aged 15-18 during week of August 5-8. Most likely a one afternoon activity (likely Wed or Thursday) based on RSC club-site. Continuing follow-up with Kris Dueck. "Sanctioning" by SSCA will be required.

**Ric & Sandy**

c) **Leader Post "Spring & Summer Activity Planner:** Given the cost and the required timeline, this opportunity was declined by Ric & Sandy for this year. LP will contact us again in April 2015

**Ric**

d) **Club Banking:** Consider change form RBC to Tangerine (ex ING Bank). Pros vs Cons research for June meeting

**All Directors**

6) **Meeting Close**

a) **Date for next meeting: Wednesday June 11 at 7:00 pm**

**All Directors**

b) **Motion to adjourn**

**Jaime/Carried**

*Recorder of Minutes* Sandy

**See Below:**

**List of OODs & Opening Working Bee Job list** -as determined at the meeting

Initial list of OOD Assignments for 2014:			
June 29	<b>Dave</b>	August 3	<b>Jim or Ric</b>
July 6	<b>Francis</b>	August 10	<b>Jim or Ric</b>
July 13	<b>Kevin</b>	Aug 17	<b>Steve</b>
July 20	<b>Jamie</b>	Aug 24	<b>TBD</b>
July 27	<b>Sandy</b>	August 31	<b>TBD</b>
		Sept 7 (?)	<b>TBD</b>

Club Opening & Working Bee - May 25, 2014 - (resorted Ric's list)	Volunteers*	✓
<p><i>(*Volunteers - These are director volunteers who have taken responsibility to see that these jobs get done - but not necessarily do all the work themselves. EG: Draw on members participating in a Working bee)</i></p> <p><u>BEFORE CLUB OPENING</u></p> <ul style="list-style-type: none"> <li>◆ remove and truck and trailer from upper compound to allow unrestricted access for water tanker.</li> <li>◆ consider parking truck in a less visible location...eg north side of compound?</li> <li>◆ contact Aquarius to fill water tank (306) 533 9923. This cost about \$70 last year.</li> <li>◆ bring and install battery for ride on mower.</li> <li>◆ Install 2 binders for logs. One clearly marked for sailing logs and the other clearly marked (eg different colour) for working bees.</li> <li>◆ purchase premium fuel for the outboard and replace the fuel in the tank with fresh fuel (<u>Do not use the av gas because it is not recommended for the motor due to lead content</u>)</li> <li>◆ replace engine oil in both tractor and mowers</li> <li>◆ Draft a schedule for lawn mowing if possible. I would suggest 2 weekly in spring, 3 weekly in summer and fall and break the grounds into zones with priorities.</li> <li>◆ Ensure website updated</li> </ul>	<p>Dave &amp; Sandy</p> <p>Sandy</p> <p>Sandy</p> <p>Sandy Sandy Kevin Sandy &amp; Dave</p> <p>Sandy</p> <p>Later</p> <p>Steve</p>	

<p><u>Boats:</u></p> <ul style="list-style-type: none"> <li>◆ Inflate the tires on the boat dollies (air compressor will be needed.)</li> <li>◆ Only Rig the red and blue Laser 2 and the Flying Junior</li> <li>◆ Move the best two laser one hulls to the lower compound</li> <li>◆ Move the yellow laser 2 hull to the upper compound and tie down. We need to discuss how and when we are to bring this into service.</li> <li>◆ Move the Tumbleweed to the lower compound and store the mast and sails in a locker on the SE corner of the mast house. This needs to have the rigging reviewed before it is launched.</li> <li>◆ Club boats to be stored on the east side of the lower compound if possible</li> <li>◆ DO NOT rig the Enterprise Sailboat because we need to review how this is rigged</li> <li>◆ Finish the rebuild of the aluminum dolly in the upper compound so that it fits the Flying junior and Enterprise hulls</li> </ul>	<p>Dave</p> <p>)</p> <p>) Sandy-as</p> <p>) volunteers</p> <p>) are</p> <p>) identified</p> <p>)</p> <p>)</p> <p>)</p> <p>XX</p> <p>In June-July</p>	
<p><u>Clubhouse:</u></p>		

<ul style="list-style-type: none"> <li>◆ connect the water pump plumbing and check for leaks!!</li> <li>◆ clean the interior of the club house.</li> <li>◆ clean the exterior of the club house.</li> <li>◆ check and clean the interior of the mast house.</li> <li>◆ Check and fill the BBQ gas cylinders (can be done by weight at the Esso in Craven)</li> <li>◆ Clean and check the BBQs</li>   <li>● Clean and check the refrigerator</li> <li>● Clean and check the toilets</li> </ul>	Francis/Daryl Jamie Everyone Everyone Steve  Steve  Jamie/Dave Jamie	
<p><u>Other Outside Work:</u></p> <ul style="list-style-type: none"> <li>◆ Check condition of shingles on all buildings</li> <li>◆ Check condition of eavestroughing on clubhouse</li> <li>◆ Use the weedwacker to clean up any over grown weeds along the trail to the masthouse.</li> <li>◆ Spray weed killer (roundup or similar) or use the weed wacker on the lower compound for weed management.</li> <li>◆ Check the condition of the west deck and if necessary block it off until repairs are done</li> <li>◆ mow the lawns if necessary</li> <li>◆ check for subsidence over the winter</li> <li>◆ repair the barbed wires and mounts on the upper compound fence</li> <li>◆ try to get the wheels of the boat slip located behind the clubhouse turning. This may involve some WD 40 and a lot of patience or even perhaps a bit of gently applied heat. I have identified a source of the belt material and will get that after I get back</li> </ul>	Francis/Ric Francis/Ric/Daryl Later  Later - <b>WHO??</b>  <b>Francis/Ric/Daryl</b>  <b>TBA</b> <b>Francis/Ric/Daryl/Jim</b> <b>In June</b>  Everyone	
<p><u>Checklist of jobs outstanding:</u></p> <ul style="list-style-type: none"> <li>◆ Sharpen &amp; rebalance all mower blades</li> <li>◆ Check the condition of the Macgregor 17 and trailer and inventory parts pending being listed for sale.</li> <li>◆ Brown stain exterior of clubhouse - especially west wall</li> <li>◆ Signage for front entrance and lower compound etc</li> <li>◆ Replace eavestroughing on clubhouse (north &amp; south)</li> <li>◆ install drop toilets and clean outside toilets and re-stain walls</li> <li>◆ Repair breakwater and install slips</li> <li>◆ Shingling - as required</li> <li>◆ Replace wooden bow piece and repair gunwhale on 2nd tin boat</li> </ul> <p>Rebuild wooden form on starboard gunwhale of 1st safety boat for RC signal flags</p>	In June. Francis to Org Ric et al ASAP  In June In June - Sandy?  Decide after inspection In July In June <----> Sept July July	